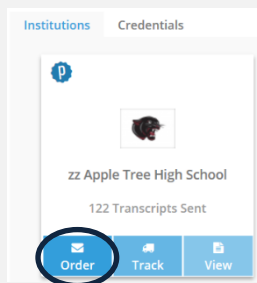




## Placing a Final Transcript Through Parchment

- 1) Log into your Parchment.com account
- 2) You should see the name of your high school under “Institutions”

- 3) Click on “Order”



- 4) Search for the destination you'd like your Final Transcript delivered to

Search for a college, institution, or organization to send your transcript to.

Academic Institution

Other Organization

Yourself

Other Individual

[Advanced Search](#)

- 5) Select “Hold for Grades” if you would like your Final Transcript sent when the graduation date has posted

Destination	Texas State University Office of Undergraduate Admissions San Marcos, TX
Delivery Method	Electronic
Application Tracking Number (optional)	<input type="text"/>
Processing Time	<input type="radio"/> Send Now <input checked="" type="radio"/> Hold for Grades