

Anderson County Schools Textbook and Library Book Adoption Process

Due to KRS160.345(g), derived from SB1 in 2022 requiring district superintendents to have a procedure for textbook approval and board consultation, Anderson County Schools will utilize the following process for adoption of textbooks and library books. This website will be updated monthly for community and school board member review of materials.

- Teachers/Staff will review and select the textbooks, library books, and resource materials and check their alignment to the most updated Kentucky curriculum standards. Teachers/Staff will report any controversial topics within the materials to the building principal.
- Teachers/Staff will provide to the building principal or supervisor their recommendations.
- If the building principal or supervisor approves, they will submit the request to the school School-Based Decision Making (SBDM) Council for approval.
- The principal will forward the SBDM Council approved recommendation to the district Instructional Supervisor in charge of district-wide curriculum to check for standards-alignment and potential controversial topics.
- The Instructional Supervisor will make a recommendation regarding the textbooks and library books to the Superintendent.
- The Superintendent will post all newly adopted textbooks and library books to the district website monthly for community and board member review.
- If a student, parent/guardian, community member, or board member has a concern to report after reviewing the textbook or library book, the board policy to report controversial materials will be utilized and the building principal and superintendent should be notified via email by the concerned person. That email should specify the name of the textbook, controversial material, reason why it is deemed controversial and, if known, the page number(s) on which the controversial material is located.
- Parents/Guardians who believe controversial material is taught can request their student to (be) Opt(ed) Out of the controversial material by requesting an alternate assignment or requesting their student not have access to the portion of the textbook or library book they believe is controversial. The Opt Out request can be emailed to the building principal and superintendent, and a response will be provided indicating the alternate assignment or acknowledgement of the request.

For textbooks or library books purchased prior to March 2023, a request can be made to review those materials at the school location and the same process for addressing controversial material should be followed. To access a current list of library books by location, [click here](#).

Materials used for school-based reading, math or other school-related activities or nights where parents/guardians are encouraged to attend will not be posted but will be vetted by certified staff at the school level. Materials that are sent home with students will not be posted for review. The same process for addressing controversial materials should be followed.

The email address of the superintendent is sheila.mitchell@anderson.kyschools.us. The email address for any staff member will be their firstname.lastname@anderson.kyschools.us. We appreciate your feedback and look forward to working with you as we strive to provide a high quality education, mastering Kentucky standards each day in Anderson County Schools. Thank you for your support and willingness to partner with us for the benefit of our students.